



"St. Mary School partners with parents and students to grow in their love of Jesus Christ through faith, formation, and service."

Dear St. Mary School Family,

The following information is our 2020-2021 eLearning Plan in the event St. Mary School is mandated to close by the State of Indiana or for any unforeseen emergencies. We want to provide our students with the best educational experience while at home. We take your child's education seriously and need all involved to do the same. Core Subjects and Specials will be taught; meeting State Standards and engaging the students to strive for academic excellence. Our plan may evolve and change to meet the needs of the students, class and school environment. All changes made to the plan will be communicated to students and parents. Pray for us on this journey as work to better ourselves in this new area of virtual learning.

Guidelines of Expectations for Parents/Students

- Attendance will be taken daily by the classroom teacher.
 - PK-4: Seesaw morning announcement
 - Gr. 5: Submitted through Remind.
 - Gr. 6-8: LMS Discussion Question
- Students are to work on their assignments to the best of their ability. Parents are encouraged to foster independence for their child to work on their lessons on their own. Assistance should be requested if the student is having challenges.
- Students in grades 2nd-8th should always attempt the assignment on their own before seeking parent help.
- All Virtual Meetings are required of the student. Meetings will promote instruction and support education. Attendance will be taken.
- Students will be instructed on how to be prepared and ready to learn on a Virtual Meeting. Teachers' expectations will be discussed and communicated to students and parents.
 - Students are to dress appropriately when attending any type of Virtual Meeting
 - Please select an area in your home that fosters and promotes learning.
 - Bedrooms may be used, but students are not to be sitting or lying on their bed.
 - No pets, no eating, no toys, no phones or electronic devices.
- Students will be instructed on how to use and manipulate educational sites.
- Communication is a huge piece to eLearning. Students communicating with their teacher shows responsibility and the initiative to take charge of their education. St. Mary School greatly encourages students to communicate with their teachers. Students will be instructed on forms of communication and using email to seek assistance.

2020-2021 eLearning Plan

PRESCHOOL

- Schedule: Monday, Tuesday, Wednesday, Thursday, and Friday
- Preschool assignments/videos will be submitted to SeeSaw by 9:00 am on the morning of class. Information will be sent home.
- Packets will be available on “Exchange Days” The 1st and 3rd Friday of each month.
- Office hours: 9:00am-11:00am
(MTWTh) 1:00pm-3:00pm
6:00pm-7:00pm
Answer email, Zoom meeting, phone call

GRADES KINDERGARTEN-5TH

- Schedule: Monday, Tuesday, Wednesday, and Thursday
- Core subjects to be instructed and assigned on eLearning days are as follows: Religion, Math, Language Arts (reading, vocabulary, grammar, [phonics K-3]). Science and Social Studies will be on a weekly rotation basis.
- Grades Kindergarten-4th grade: Core subject assignments will be posted by 8:30am on SeeSaw of scheduled eLearning day.
- 5th Grade: Core subject assignments will be posted on Remind every Sunday.
- Attendance for Kindergarten-4th grade will be submitted through SeeSaw, Monday thru Friday.
- Attendance for 5th grade will be submitted through Remind, Monday thru Friday.
- All assignments will have specified due dates. All assignments must be completed and submitted by due dates.
- Grading of all assignments will be based on teachers’ expectations, requirements, and Diocese of Gary grading scale.
- Zoom meetings will be scheduled. A schedule will be created by the teachers and distributed to students and parents.
- Video presentations will be used to help teach and support the lesson.
- Packets will be dispersed on “Exchange Days”: 1st and 3rd Friday of each month.
- Office hours: 9:00am-11:00am
(MTWTh) 1:00pm-3:00pm
6:30pm-7:00pm
Answer email, Zoom meeting, phone call

2020-2021 eLearning Plan

JUNIOR HIGH

- Core subject schedule: Monday, Tuesday, Wednesday, and Thursday.
- Specials and Core subject Assessments as needed: Friday.
- Expect 5 to 6 hours of work daily for Core subjects: Religion, English/LIT, Math, Science, and Social Studies.
- Attendance must be submitted by 9:30 am through LMS, Monday thru Friday.
- Assignments for the day will be posted on FACTS (formerly RenWeb) by 8:30 am.
- Specific due dates and times will be assigned. All assignments must be completed and submitted by 10:00pm on the due date.
- Platforms used, but not limited to, FACTS-LMS, Pearson(Savvas)Realize for Math and 8th grade Social Studies, Mc-Graw –Hill for health and StudySync for English/Lit.
- Worksheets/assignments and learning aids may be in the form of a Word doc, a PDF, PowerPoint presentations video and Google.
- Each individual teacher will convey any specifics pertaining to their subject.
- Office hours: 9:00am-11:00am
(MTWTh) 1:00pm-3:00pm
6:30pm-7:00pm
Answer emails, phone calls if needed
- Zoom conferences, if needed, will be scheduled by the individual teacher.

SPECIALS

- Schedule-Friday Assignments will be posted by 8:00 am.
- All assignments will have specified due dates. All assignments must be completed and submitted by due dates.
- Grading of all assignments will be based on teacher expectations, requirements and Diocese of Gary grading scale.
- Zoom meetings will be scheduled per grade by Specials teacher. Each grade will have two meetings per month. Attendance is required.
- Video presentations will also be used to help teach and support the lesson.
- Office hours: 9:00am-11:00am
(MTWTh) 1:00pm-3:00pm
6:30pm-7:00pm
Answer emails, phone calls if needed