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To st.marys@comcast.net

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## Instructions for Creating a ParentsWeb Login

- Please go to www.renweb.com.
- Select Logins from the menu bar and ParentsWeb Login from the drop-down menu.
- After the RenWeb ParentsWeb Login screen opens, please select Create New ParentsWeb Account.
- Enter District Code SMS-IN
- Enter in the Email field your email address as provided in your application to the school.
- Click the Create Account button.
- You will receive an email from RenWeb Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for 6 hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field.
- Click on the Save Username and/or Password button.
- Close the window.
- Log into ParentsWeb as instructed above.



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